
ELIZABETH THOMAS



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SKILLS

Self-motivated – Works well
with others – Management and
Organizational skills

EDUCATION

ASSOCIATES DEGREE IN INTERIOR DESIGN

Currently enrolled - Graduating 2022

CERTIFICATE IN GRAPHIC DESIGN

Currently enrolled – Completion 2022

EXPERIENCE

PERSONAL LINES SPECIALIST - COST CUTTER INSURANCE AGENCY

August 2018 – June 2019

Issue personal lines of insurance and equally tackle the marketing side. Maintain the agency's social media pages, deliver incentives to local businesses, and helped design the office spaces.

AGENCY MANAGER - PEGRAM INSURANCE AGENCY

January 2014 – November 2017

Lead a team of four to achieve 1 million dollars in growth over a one-year period. Issued an average of 40 policies per month.

Those policies ranged from personal auto to all things commercial. Administered multiple tasks to my team and completed clerical tasks to insure order for the day to day operations.

PROPERTY AND CASUALTY AGENT - ALLSTATE INSURANCE

September 2012 – January 2014

Issued personal lines of insurance. Increased agency awareness by completing 100 cold calls a week. Assisted in increasing the agency's book of business by cross selling to current customers.
